



Body corporate information certificate (Specified Two-Lot Scheme)

Body Corporate and Community Management Act 1997

This form is effective from 28 February 2012

If you need help completing this form, please visit www.justice.qld.gov.au or contact the BCCM Office on free call **1800 060 119**.

NOTES: This form is for providing particular information about a lot included in a scheme for which the *Body Corporate And Community Management (Specified Two-Lot Schemes Module) Regulation 2011* applies.

For schemes for which another regulation applies, refer to BCCM Form 13 – Body Corporate Information Certificate.

Part A

This certificate sets out the amounts payable to the body corporate or the owner of the other lot included in the scheme, including any amounts due but unpaid, in respect of the following lot:

Name of scheme CMS number

Lot number Plan number

Section 205(5) of the Act provides that the person obtaining this certificate may rely on it against the body corporate as conclusive evidence of the matters stated, except for errors reasonably apparent. The legislation provides that a new owner becomes jointly and severally liable for any contribution, instalment, penalty or other amount payable to the body corporate that is due but unpaid when they become the owner.

Section 1—Amounts payable for agreed body corporate expenses

Provide details of all amounts payable by the owner of the lot to the body corporate or the owner of the other lot for agreed body corporate expenses, including a brief description of what the expenses are for and the due date/s.

Note:

If there is insufficient space please attach separate sheets.

| Purpose of expense | Amount payable | Due date | Date paid |
|--------------------|----------------|----------|-----------|
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Section 2—Other amounts payable

Other amounts payable could include, for example, amounts payable under an exclusive use by-law or a penalty that has been imposed by a goods or service supplier for late payment of an agreed body corporate expense.

Note:

If there is insufficient space please attach separate sheets.

| Purpose of expense | Amount payable | Due date | Date paid |
|--------------------|----------------|----------|-----------|
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Section 3—Summary of amounts due but unpaid

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|--|----|
| Amounts for agreed body corporate expenses | \$ |
| Other amounts | \$ |
| Total | \$ |

Part B

Note:

If there is insufficient space please attach separate sheets.

List all body corporate assets of more than \$1000 in value:

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Give details of any improvements effected to the common property which are for the benefit of the lot and which the owner must maintain, including the authorisation of the body corporate:

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This notice is signed and given under the authority of the Body Corporate.

Name

Signature

Name

Signature

(affix common seal).

Dated: / /
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